



## INTRODUCTION

I, the Chairman of the Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly, having been authorized by the Committee to present the Report on its behalf, do hereby present the NINETEENTH REPORT of the Committee on Demands for Grants (Grant No.16) relating to the Printing and Stationery Department for the year 2022-2023.

1. In pursuance of Rule 260H(1) of the Rules of Procedure and Conduct of Business in Assam Legislative Assembly, Hon'ble Speaker has been pleased to constitute the Departmentally Related Standing Committee on Work Departments on 3<sup>rd</sup> July, 2021 for a period of one year and the Notification was published on 6<sup>th</sup> July, 2021 which is appended at **Annexure-I**.
2. The Committee scrutinized the various documents and relevant papers including the status paper received from the Printing and Stationery Department and also took the personal evidence of the Departmental representatives of the Department on the said Demands for Grants in its meeting held on 24<sup>th</sup> March, 2022.
3. The Committee considered the Draft Report and adopted it on 25<sup>th</sup> March, 2022.
4. The Committee places on record its appreciation to the representatives of the Printing and Stationery Department for extending their co-operation to the Committee and the officials of Assam Legislative Assembly Secretariat attached to the Departmentally Related Standing Committee on Work Departments for their full co-operation and unstinted assistance.
5. The Committee also places on record its thanks to the representatives of Finance Department and also the Transformation & Development Department for assisting the Committee in its deliberation.

(BHUBON PEGU)  
CHAIRMAN,  
DRSC(W) DEPTTS,  
ASSAM LEGISLATIVE ASSEMBLY.



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(i)

## COMPOSITION OF THE COMMITTEE

### CHAIRMAN

1. Shri Bhubon Pegu, MLA

### MEMBERS

1. Shri Prasanta Phukan, MLA
2. Shri Atul Bora, MLA Member
3. Shri Ranjit Dutta, MLA Member
4. Shri Binod Hazarika, MLA Member
5. Shri Chakradhar Gogoi, MLA Member
6. Shri Suren Phukan, MLA Member
7. Shri Bhaskar Sharma, MLA Member
8. Smti Suman Haripriya, MLA Member
9. Smti Nandita Gorlosa, MLA Member
10. Shri Ajoy Kumar Ray, MLA Member
11. Shri Abdur Rashid Mandal, MLA Member
12. Shri Aftab Uddin Mollah, MLA Member
13. Shri Jadab Swargiary, MLA Member
14. Shri Bhaskar Jyoti Baruah, MLA Member
15. Shri Asif Mohammad Nazar, MLA Member
16. Shri Khalil Uddin Mazumder, MLA Member
17. Shri Abdus Sobahan Ali Sarkar, MLA Member
18. Shri Dipayan Chakraborty, MLA Member
19. Shri Bhabendra Nath Bharali, MLA Member
20. Shri Nizam Uddin Choudhury, MLA Member
21. Shri Nazrul Haque, MLA Member
22. Shri Samsul Huda, MLA Member
23. Shri Karim Uddin Barbhuya, MLA Member
24. Shri Bhupen Boro, MLA Member

### SECRETARIAT:

1. Shri Hemen Das, Principal Secretary,
2. Shri Indrajit Mozumder, Joint Secretary,
3. Smti Pankaj Baishya, Under Secretary,
4. Shri Parag Kr. Medhi, Under Secretary,
5. Shri Ranjit Kumar Sarmah, Under Secretary,
6. Shri Samit Choudhury, Asstt. Research Officer,
7. Smti Nilakhi Dutta Goswami, Committee Officer,
8. Shri Mahendra Bania, Superintendent.



**The Directorate of Printing and Stationery, Assam consists of three main Branches i.e.**

**(1) Assam Govt. Press, (2) Stationery Branch, (3) Forms Branch.**

The Directorate is headed by the Director (P&S) who is the Technical and Administrative Head of the Department. He is assisted by Joint Director, Deputy Director and Asstt. Directors for smooth functioning of the Directorate. There are two Branch Presses at Jorhat and Dispur.

**The Assam Govt. Press:**

The Assam Govt. Press was started in the year 1874 at Shillong (Meghalaya) and the Branch Press at the present site was started in the year 1961. After the shifting of the capital from Shillong to Dispur (Assam) the Branch Press at Guwahati had to be developed to a full-fledged Press of the Govt. of Assam.

Govt. Press is required to undertake all the printing jobs of the different Govt. Departments including the Printing and Publication of Assam Gazette, Schedule & Non-Schedule Forms, Publication of various Reports etc. Besides these all the confidential nature of job of Assembly Secretariat, Budget Volumes, and Ballot Papers are also taken up at the Press within strict security.

**Stationery Store:**

Stationery Store of the Directorate is responsible for procurement of Stationery Articles. The items of Stationery Articles are distributed from the Stationery Stores among the various Indenting Offices of the Govt. of Assam.

**Paper Store:**

Paper Store of the Directorate is responsible for procurement of Papers. The papers are distributed from the Paper Store among the various Indenting Offices of the Govt. of Assam.

**Forms Stores:**

Forms Store of this Directorate is responsible for storing various Schedule and Non-Schedule Forms supplied by Govt. Press. These forms are supplied to the various Indenting Offices under Govt. of Assam as per their Annual Indents.

**Store for Press Materials:**

This store is responsible for procurement of all materials related to the Assam Govt. Press. Among them, different chemicals like inks, colorants, P.S. plates, blankets, dampening house, rubber rollers, viscovitas, various machinery spare parts, machines etc.

**Govt. Book Depot:**

All the Govt. Priced Publication are kept and sold through Govt. Book Depot. Besides, printed Assam Gazette are also distributed and supplied to Govt. Departments and also private subscribers. This depot is generating revenues through selling of Govt. Publication and revenues so collected, is deposited to state ex-chequer. This revenue generations may be increased if all Govt. Deptts. send important publications for sale through Book Depot.



**A BRIEF NOTE ON THE ACTIVITIES OF THE DIRECTORATE OF PRINTING & STATIONERY,  
ASSAM. UNDER INFORMATION, PUBLIC RELATIONS, PRINTING & STATIONERY DEPTT.**

**The main activities of the Directorate are as follows:**

- 1) To supply office stationeries including papers and various kinds of Schedule and Non-Schedule Forms to all the State Govt. offices of the entire state as per their annual indent timely and regularly.
  - 2) To print and supply the Gazette Notification to all its subscribers timely and regularly.
  - 3) To deal with various establishment matters relating to 321 employees of this Directorate, both Technical and Ministerial including Skilled Workers as on 31/01/2022 as shown below
 

• No. of Ministerial Employees	:	89 Nos.
• No. of Technical Employees	:	204 Nos.
• <u>No. of Casual Workers</u>	:	<u>28 Nos.</u>
<b>Total</b>		<b>: 321 Nos.</b>
  - 4) To generate revenue by selling Govt. Publication through the existing Book Depot etc.
  - 5) To print various kinds of confidential matters like printing of Ballot paper for Parliamentary, Assembly, B.T.C. etc. Elections, Budget Volumes, Assembly Questions, Speech of Hon'ble Chief Minister, Hon'ble Governor, Finance Minister etc. by maintaining strict security measures. All these printing works are time bound in nature.
  - 6) In the new year, General and Special (Multicolour) Calendars, General and VIP Diaries, Engagement Lists are printed by this Directorate.
- To complete all time bound printing, restricting overtime expenditure to the minimum.
- To minimise all unnecessary expenditure in procurement of office stationeries, paper etc.
- To ensure over all discipline and cleanliness in the office.

**Staff position of the Ministerial Employees of this Directorate of Printing & Stationery, Assam, Guwahati-21 Up- to 31-01-2022**

Designation	Total No. of Employees (2021)	Present (2022)	Retiree
Director (P&S)	1	1	NIL
Assistant Director, Stationery Store i/c Forms Store	1	NIL	1
Finance and Accounts Officer	1	1	NIL
Registrar	2	2	NIL
Superintendent	3	3	NIL
Assistant Superintendent	4	4	NIL
Internal Auditor	1	NIL	1
Senior Assistant	22	21	1
Senior Assistant (District level)	1	NIL	1
Stenographer	1	1	NIL
Junior Assistant	30	16	14
Junior Assistant (District level)	1	NIL	1
Typist (Electronic Type Writer)	1	NIL	1
Driver	3	1	2
Sorter	4	4	NIL
Peon	10	6	4
Chowkidar	12	7	5
Regular Mazdoor	16	8	8
Duftry	5	2	3
Packer	10	7	3
Supplier	4	4	NIL
Sweeper	6	NIL	6
Mali	1	1	NIL
<b>Total :</b>	<b>140</b>	<b>89</b>	<b>51</b>

**Staff position of the Industrial (Press) Employees of this Directorate of  
Printing & Stationery, Assam, Guwahati-21 Up to 31-01-2022**

Designation	Total No. sanctioned Post (SI)	Present No. Employees	Vacancies
Joint Director (P&S)	1	NIL	1
Deputy Director (P&S)	1	NIL	1
Assistant Director (P&S)	4	3	1
Assistant Engineer (Mechanical)	1	NIL	1
Foreman	7	3	4
Computer i/c	1	NIL	1
Computer	3	NIL	3
Section Holder	17	3	14
Assistant Section Holder	10	7	3
Time Work Checker	1	1	NIL
Photo Type Setter Operator	4	Nil	4
Section Writer	1	NIL	1
Compositor Grade - I	31	16	15
Compositor Grade - II	85	NIL	85
Distributor	15	NIL	15
Rotary Machine Operator	1	NIL	1
Sterio Typer	2	2	nil
Machineman	30	29	1
Assistant Machineman	27	3	24
Forme Carrier	30	13	17
Faxil Operator	4	3	1
Offset Printer	9	5	4
Assistant Offset Printer	9	6	3
Head Reader	1	1	NIL
Senior Reader	7	6	1
Junior Reader	7	6	1
Copy Holder	21	3	18
Head Impositor	1	1	NIL
Impositor	14	10	4
Roller Caster	1	NIL	1
Proof Puller	8	1	7
Type Melter	2	2	NIL
Head Mechanic	1	1	NIL
Senior Mechanic	1	1	NIL
Junior Mechanic	2	2	NIL
Electric Mechanic	2	2	NIL
Electrician	1	1	NIL
Lino Operator	8	NIL	8
Assistant Lino Operator	6	NIL	6

## SUMMARY OF BUDGET ESTIMATES FOR THE YEAR 2022-23

Sl. No.	Head of Account	Actual Budget last year 2020-21	Allocated Budget Current year 2021-22	Proposed for next year Budget 2022-23	Remarks
<b>SOPD</b>					
1	2085-00-101 Purchase and Supply of Sty Stores 04-93-000-19-99-SOPD-ODS	603.31	580.00	493.15	Procurement of various Paper, File Board, Stationary articles etc. for supply of various indenting offices of State.
2	2058-00-104 Cost of Printing by other sources-07-99-SOPD-ODS	984.51	560.00	300.00	Printing cost of outsourcing like printing of multicolored booklet, Diary and Calender and special engagement pad, etc.
3	4085 Capital Outlay on Sty and Ptg-00-103-Govt. Press-13-99-SOPD G (Capital)	269.13	160.00	387.24	Construction works (Major Works)
4	4085 Capital Outlay on Sty and Ptg-00-103-Govt. Press-15-99-SOPD-ODS (Capital)	19.00	15.20	40.61	Procurement of Machinery
<b>Total SOPD</b>		<b>1923.45</b>	<b>1353.20</b>	<b>1221.00</b>	
5	2058-00-001 Salary for Administrative Staff-0490-000-01-00-EE	541.14	531.41	584.22	01-Pay, 12-Arrear Salary, etc.
6	2058-00-103 Salary for Govt. Press Staff-0000-000-01-00-EE	1765.67	1995.12	2194.38	01-Pay, 12-Arrear Salary, etc.
<b>Total Salary</b>		<b>2306.81</b>	<b>2526.53</b>	<b>2778.60</b>	
7	001 Direction and Admn - EE Non-Salary(E.O)	124.88	45.52	46.19	O.E- 1.Furniture, 2.Liveries, 3. Maintenance of Vehicles, etc.
8	101 Purchase and Supply of Paper & Stationary Stores (O.E)	110.10	108.99	119.84	O.E- APDCL Bill, POL Bill, Broadband Cost, Payment for House Rent of Assam Govt. Branch Press Jorhat, Computers & Accessories
9	103-Government Press (O.E)	223.84	255.44	280.82	Repairing and maintenance of the machines of the Govt. Press procurement of plates of Machineries and other Press Articles & Procurement of Computers & Accessories, Furniture, House Keeping, etc.
<b>Total Non-Salary(O.E) EE</b>		<b>458.82</b>	<b>409.95</b>	<b>446.85</b>	

Total (SOPD+EE):-

SOPD : Rs. 1221.00

EE, etc. : Rs. 3225.45

(Total salary Budget Rs. 2778.60 lakhs + Total Non-Salary (O.E)Rs. 446.85 Lakhs)

After presentation of the Budget Estimate to the House on 28<sup>th</sup> March 2022 the Departmentally Related Standing Committee on Work Department has scrutinized the Demand for Grants for the financial year 2022-2023.

Budget Estimates under Grant No. 16 for the financial year 2022-2023 is as follows :

**Rupees in Lakhs**

	Revenue	Capital	Total	Remarks
			2022-23	Revised Budget Estimates 2021-2022
voted	3542.42	252.00	3794.42	4289.68
Charged				

Out of the total Budget provision of Rs.3794.42lakhs, out of which Rs. 3542.42 lakhs and Rs. 252.00 lakhs have been earmarked under Revenue and Capital head respectively. It seem from the Budget provision for the year 2022-2023 has been decreased by an amount of Rs. 495.26 lakhs that of the revised budget estimates for the year 2022-23.

**The Action Taken Report on the Recommendations made in the Seventeenth Report submitted by the Department is appended at Annexure-II.**

**CHAPTER – II**  
**OBSERVATIONS & RECOMMENDATIONS**

The Departmentally Related Standing Committee on Works Departments discussed the Budget provision made under Grant No.-16 with Departmental representatives of the Printing & Stationery Department. The Committee also considered the Action Taken Report submitted by the Department to the Committee.

After detailed deliberations, the Committee made the following observation and recommendation.

1. The Committee observed that there is a shortage of man power in Lakhimpur District, as such, the Committee recommends to accept the suggestion submitted by the Department for appointment of extra man power.
2. The Committee recommends for procurement of 2 (two) No. of new demy size ( 17.5" x 22.5") Single colour Web Offset Machines ( good make ), 1 (one) Hi-Tech Blade Sharpening Machine and 1 (one) Wirrow Binding Machine for Assam Govt. Press and also to move for additional fund to the Finance Department during 2022-23.

With these observations, the Committee recommends the total amount of Rs. 3794.42 lakhs as sought for, under Grant No. 16 Printing & Stationery Department for the financial year, 2022-23 be approved by the August House.

**The Action Taken report on the recommendation made in the report may be submitted to the Committee within 90 (ninety) days from the dated of its presentation to the House.**

**ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT**  
**N O T I F I C A T I O N**

**The 6<sup>th</sup> July, 2021**

No.LA-DRSC(W).1/2021/11, In pursuance of Rule 260H (1) of the Rules of procedure and Conduct of Business in Assam Legislative Assembly, the Hon'ble Speaker Assam Legislative Assembly has been pleased to nominate the following Members to constitute the Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly.

1. Shri Bhubon Pegu, MLA	Chairman
2. Shri Prasanta Phukan, MLA	Member
3. Shri Atul Bora, MLA	Member
4. Shri Ranjit Dutta, MLA	Member
5. Shri Binod Hazarika, MLA	Member
6. Shri Chakradhar Gogoi, MLA	Member
7. Shri Suren Phukan, MLA	Member
8. Shri Bhaskar Sarma, MLA	Member
9. Smti.Suman Haripriya, MLA	Member
10. Smti.Nandita Gorlosa, MLA	Member
11. Shri Ajoy Kumar Ray, MLA	Member
12. Shri Abdur Rashid Mandal, MLA	Member
13. Shri Aftab Uddin Mollah, MLA	Member
14. Shri Jadab Swargiary, MLA	Member
15. Shri Bhaskar Jyoti Baruah, MLA	Member
16. Shri Asif Mohammad Nazar, MLA	Member
17. Shri Khalil Uddin Mazumder, MLA	Member
18. Shri Abdus Sobahan Ali Sarkar, MLA	Member
19. Shri Dipayan Chakraborty, MLA	Member
20. Shri Bhabendra Nath Bharali, MLA	Member
21. Shri Nizam Uddin Choudhury, MLA	Member.
22. Shri Nazrul Haque, MLA	Member
23. Shri Samsul Huda, MLA	Member
24. Shri Karim Uddin Barbhuya, MLA	Member
25. Shri. Bhupen Boro, MLA	Member

And in pursuance of the Rule 260 I (3) of the Rules of Procedure and Conduct of Business, in Assam Legislative Assembly, the Hon'ble Speaker has been pleased to appoint **Shri Bhubon Pegu, MLA and Member** of the Committee as the Chairman of the Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly.

The term of the Committee shall be for a period of one year with effect from the date of its constitution.

Sd/-S.K. Sarma,  
Secretary,  
Assam Legislative Assembly.

**ACTION TAKEN REPORT ON THE RECOMMENDATION MADE BY THE DRSC  
ON WORK DEPARTMENTS IN THE 18<sup>th</sup> REPORT (2021-22).**

Sl. No.	Recommendation of the Committee	Action Taken
1	<p>The Committee recommends the purchase of Modern Printing Machinery:-</p> <ul style="list-style-type: none"> <li>• One CTP (Computer to Plate) Machine</li> <li>• One 4-Colour Double Demy Sheetfed Offset Machine</li> <li>• One 6 Clamp Perfect Binding Machine</li> </ul> <p>The total estimated financial inclusion would be of Rs.8.26 Crores.</p> <p>The Committee also recommends for making of Sheds and necessary infrastructure towards the installation of the said machines is estimated to be around Rs.2.74 Crores. So, the Committee directs the Department to prepare a Detailed Project Report (DPR) for the same and also to move for additional fund of Rs.11.00 Crores to the Finance Department during the Financial Year, 2021-22 which is to be installed at Assam Govt. Press, Bamunimaidam, Guwahati.</p>	<p>To develop necessary infrastructure towards installation of the machines to be procured, Administrative Approval towards the work "Development of Infrastructure of Assam Govt. Press under Directorate of Printing &amp; Stationery, Assam, Guwahati-21" involving Rs.49,43,000/- (Rupees forty nine lakh forty three thousand) only as per the estimate submitted by PWD. Director, Printing &amp; Stationery requested PWD to undertake the work immediately vide Letter No. DPS/PTG(E)36/2020/28, dated 04/12/2021 on the strength of the Administrative Approval accorded. In this regard, a reminder was also issued vide Letter No. DPS/PTG(E)36/2020/29, dated 28/01/2022. In response to these, the Executive Engineer, PWD, Dispur &amp; Guwahati East Territorial Building Division, Guwahati-1 has requested Assistant Executive Engineer, PWD Guwahati East Territorial Building Sub-Division, Guwahati-1 to verify the estimate with the proposed work site and submit a feasibility report. However, initiatives are being made towards floating of Tender for the said construction works as per the estimated amount as reported by PWD. In the meantime, A detailed project report regarding procurement of the machinery has also been prepared in this regard.</p> <p>Copies enclosed at Annexure-A, B, C, and D.</p> <p>Moreover, the fund available under the relevant Head of Account "4058-00-103-0000-000-15-99-SOPD-ODS" towards purchase of machinery during the current financial year 2021-22 is Rs.15.20 Lakh only which is not sufficient to purchase the machineries as recommended by the DRSC in its 18<sup>th</sup> Report involving Rs.826.00 Lakh.</p> <p>For the year 2022-23, Finance (Budget) Department worked out Rs.1221.00 lakh only towards Sectoral Allocation under SFPD for Printing &amp; Stationery. This amount is insufficient for allocation of Rs.826.00 Lakh</p>



		towards purchase of the machineries. As such, additional fund of Rs.826.00 Lakh is proposed in addition to Rs.1221.00 lakh under SFPD towards procurement of the said machineries.
2	The Committee again reiterates Recommendation No. 1 of earlier Report (2020-21) for establishment of a new Branch of Assam Govt. Press at Silchar for Barak Valley. The Committee also directs the Printing & Stationery Department to take necessary measures for allotment of land for the proposed Branch Press at Silchar in consultation with the Revenue Department and D.C. Cachar, Silchar.	In response to correspondence made vide Letter No. DPS/PTG(E)28/2018/46, dated 14/06/2021 and Letter No. PS-14/24/2018-P&S/144, dated 17/07/2021 for allotment of land measuring 03 (three) Bigha for the proposed Assam Govt. Branch Press at Silchar for Barak Valley, the Deputy Commissioner, Cachar/Silchar asked the Assistant Settlement Officer, Udharbond, Revenue Circle, Udharbond to handover the advance possession of the land measuring 03 (three) Bigha pertaining to 3 <sup>rd</sup> R.S. Dag No. 18/Part of Mouza-Istampur, Porgonah-Udharbond proposed for allotment for the Branch Press submitted by the Assistant Settlement Officer concerned to Executive Engineer, PWD Building, Udharbond, Lakhipur, Borkhola & Katigorah Territorial Division, Silchar, Cachar in anticipation of the approval of the SDLAC in due course. Copies enclosed at Annexure-E, F and G.

ANNEXURE A

Administrative Approval



সত্যমেব জয়তে

Government Of Assam

Printing & Stationery  
DepartmentADMINISTRATIVE  
APPROVAL

Approved Number: AA/PSD\_2021-22(I)\_30

Date: 03-12-2021

To,

Accountant General (A&amp;E) Assam, Maidamgaon, Beltola, Guwahati-29

PURPOSE/SCHEME

Development of Infrastructure at Govt. Press Building for the Installation of New Machineries, Directorate of Printing &amp; Stationery, Assam, Guwahati-21.

Proposal Number : AA-PSD-2021-22-0097

Valid Upto : 03-12-2024

Dept. File No: -N/A-

Financial year : 2021-22

Finance-Dept.Concurrence No. : N/A

Approved to : NGT/PSD/001, DIRECTORATE OF  
PRINTING & STATIONERY

Approved by : Madhab-Malakar, Sr. Financial Adviser

Issued Under: DFP Rules: Schedule-I of Clause 24(a)

#	Grant No	Head of Account (HOA)		Amount (in Lakhs)
		HOA Code	HOA Description	
(1)	16	4058-00-103-0000-000-13-89-SOPD-G-V-GA	Capital Outlay on Stationery & Printing-NULL-Government Press-NULL-NULL-Major Works-Others	49.43000
Total Amount (in Lakhs)				49.43000

Administrative Approval of the competent authority is hereby accorded for an amount of Rs. 49,43,000 Lakhs (Rupees Forty Nine Lakh Forty Three Thousand only) towards the implementation of the scheme / project subject to observance of the following conditions:

## TERMS &amp; CONDITIONS

1. The admissible deductions can be deducted and deposited into the Govt. Account by the Concerned Authority as per rule/ Govt. Instructions.
2. Work to be completed within the estimated cost in all respect without involving cost and time over run.
3. The project implementing authority shall ensure observance of financial rules and norms, procurement procedure of the Government (as per provision of APP Act, 2017 and APP Rules, 2020) and provision of AFRBM Act, 2005 during entire process of execution of works.
4. No work should be taken up for execution till the technical sanction of the estimate is accorded and should be started immediately of the Technical Sanction
5. There should not be any change in scheme. Diversion of fund from one scheme to another will not be entertained under any circumstance

## COPY FORWARDED TO

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Accountant General (Audit), Assam, Maidamgaon, Guwahati-29
3. The Directorate of Printing & Stationery, Assam.
4. Finance (EC-I/II/III) Dept.
5. Finance (Budget) Dept.
6. Treasury Officer, New-Guwahati
7. DIRECTORATE OF PRINTING & STATIONERY

**GOVERNMENT OF ASSAM  
DIRECTORATE OF PRINTING & STATIONERY, ASSAM  
GUWAHATI-21.**

NO. DPS/PTG(E)36/2020/28

Dated Guwahati, the 4<sup>th</sup> December, 2021

From : Mukut Phukan, ACS,  
Director,  
Printing & Stationery,  
Assam, Guwahati-21.

To : The Executive Engineer,  
PWD, PCC Division, Dispur,  
Guwahati-6.

Sub : Development of Infrastructure at Assam Govt. Press Building for the Installation of New Machineries, Directorate of Printing & Stationery, Assam, Guwahati-21.

Ref : Govt. AA. No. AA/PSD-2021-22 (I)-30, dated 03/12/2021.

Sir,


With reference to the above, I have the honour to inform you that Govt. has conveyed Administrative Approval towards "Development of Infrastructure at Assam Govt. Press Building for the Installation of New Machineries, Directorate of Printing & Stationery, Assam, Guwahati-21" vide letter under reference as per recommendation of the Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly involving Rs.49,43,000.00 (Rupees forty nine lakh forty three thousand) only.

You are therefore requested kindly to undertake the above mentioned works immediately as per terms & conditions mentioned in the letter under reference.

The expenditure is debitable from the Head of Account "4058-00-103-0000-000-13-99-SOPD-G" for the current financial year, 2021-22.

Encl: As above.

Yours faithfully,


  
Director  
Printing & Stationery, Assam,  
Guwahati-21.

Memo No. DPS/PTG(E)36/2020/28-A

Dated Guwahati, the 4<sup>th</sup> December, 2021

Copy forwarded for information to:-

- 1) The P.S. to the Hon'ble Chairman, Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly, Dispur, Guwahati-6 for kind appraisal of the matter to the Hon'ble Chairman (DRSC).
- 2) The Under Secretary to the Govt. of Assam, Information, Public Relations, Printing & Stationery Department, Dispur, Guwahati-6.

  
Director  
Printing & Stationery, Assam,  
Guwahati-21.

**GOVERNMENT OF ASSAM  
DIRECTORATE OF PRINTING & STATIONERY, ASSAM  
GUWAHATI-21.**

NO. DPS/PTG(E)36/2020/29

Dated Guwahati, the 28<sup>th</sup> January, 2022

**From :** Mukul Phukan, ACS,  
Director,  
Printing & Stationery,  
Assam, Guwahati-21.

**To :** The Executive Engineer, PWD,  
Dispur & Guwahati East Territorial Building Division,  
Fancy Bazar, Guwahati-01.

**Sub :** Development of Infrastructure at Assam Govt. Press Building for the Installation of  
New Machineries, Directorate of Printing & Stationery, Assam, Guwahati-21.


**Ref :** This Office Letter No. DPS/PTG(E)36/2020/28, dated 04/12/2021.

Sir,

In continuation of the earlier letter under reference, I have the honour to inform you that the roof of the proposed site towards "Development of Infrastructure at Assam Govt. Press Building for the Installation of New Machineries" as per recommendation of the Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly has already developed crack. As a result of which there is seepage of rain water from the ceiling during heavy shower and consequently concrete stuff may fall over the floor. So, there is a threat to safety of lives of the employees working in the proposed site of the Assam Govt. Press as well as damage of modern printing machineries already installed and other Govt. properties, kept inside the said site.

In view of the fact stated above, you are requested kindly to undertake the above mentioned work immediately and complete the work as early as possible.

Yours faithfully,

  
**Director  
Printing & Stationery, Assam,  
Guwahati-21.**

Memo No. DPS/PTG(E)36/2020/29-A

Dated Guwahati, the 28<sup>th</sup> January, 2022

Copy forwarded for information to:-

- 1) The P.S. to the Hon'ble Chairman, Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly, Dispur, Guwahati-6 for kind appraisal of the matter to the Hon'ble Chairman (DRSC).
- 2) The Under Secretary to the Govt. of Assam, Information, Public Relations, Printing & Stationery Department, Dispur, Guwahati-6.

  
**Director  
Printing & Stationery, Assam,  
& Guwahati-21.**

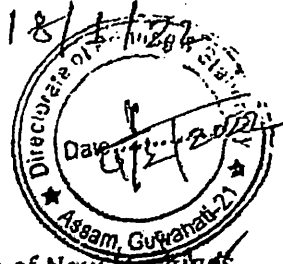
ANNEXURE - (D)

GOVT. OF ASSAM  
OFFICE OF THE EXECUTIVE ENGINEER P.W.D.  
DISPUR & GUWAHATI EAST TERRITORIAL BUILDING DIVISION  
FANCY BAZAR, GUWAHATI-1

Memo No. 20/Bldg.Sdn-III/2021-22/ 1431

Date:- 18/1/22

To,  
The Asstt. Executive Engineer, P.W.D.,  
Guwahati East Territorial Building Sub-Division  
Fancy Bazar, Guwahati-1



Sub:- Development of Infrastructure at Assam Govt. Press Building for the Installation of New Machines,  
Directorate of Printing & Stationary, Assam, Guwahati-21

Ref:- (i) Administrative Approval No. AA/PSD\_2021-22(I)\_30, dt. 03.12.2021  
(ii) No. DPS/PTG(E)36/2020/28, dt. 04.12.2021 from the Director of Printing & Stationary, Assam.

With reference to the above noted subject, enclosed please find herewith the photo copies of letter under reference along with estimates received from the Director of Printing & Stationary, Assam, Guwahati-21 which is self explanatory. You are requested to verify the estimate with the proposed work site and submit a feasibility report/working estimate (if required) within the Sanctioned amount to the undersigned to take further necessary action from this end.

Please treat it as URGENT.

Enclo:- 1. Photo Copy of A.A letter.  
2. Photo Copy of estimate.

*sol/*  
Executive Engineer P.W.D  
Dispur & Guwahati East Territorial  
Building Division, Guwahati-1

Date:- 18/1/22

Memo No. 20/Bldg.Sdn-III/2021-22/ 1432.

Copy to:-  
1. The Director, Directorate of Printing & Stationary, Assam, Guwahati-21 for favour of kind information.

*Benam*  
Executive Engineer P.W.D  
Dispur & Guwahati East Territorial  
Building Division, Guwahati-1  
17/01/22

**REMINDER-II**

**GOVERNMENT OF ASSAM  
DIRECTORATE OF PRINTING & STATIONERY, ASSAM  
GUWAHATI-21.**

NO. DPS/PTG(E)28/2018/46

Dated Guwahati, the 14<sup>th</sup> June, 2021

From : Atonu Sarma, ACS,  
Director,  
Printing & Stationery,  
Assam, Guwahati-21.

To : The Deputy Commissioner,  
Cachar, Silchar, Assam.

Sub : Regarding allotment of land for the proposed Assam Govt. Branch Press at Silchar for Barak Valley.

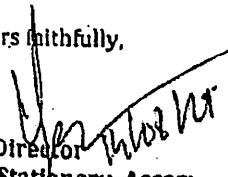
Ref : 1) This Office Letter No. DPS/PTG(E)28/2018/45, dated 11/05/2021.  
2) This Office Letter No. DPS/PTG(E)28/2018/44, dated 15/10/2020.  
3) Letter No. CRS.10/2020/7, dated 24/07/2020.

Sir,

With reference to above, I have the honour to inform you again that the proposed land measuring 18 (eighteen) Kathas under 2<sup>nd</sup> R.S. Dag. No. 3009 (Patit) of Mauza-Silchar Town under Pargonah-Barakpar received from your end vide letter under reference at Sl. No.3 is not sufficient for set up of the proposed Assam Govt. Branch Press at Silchar for Barak Valley because arrangement of Officer's quarter, Chowkidar shed, parking space etc. shall have to be made in the same campus.

However, as the plot of 18 Kathas is within prime location of the town, you are requested either to allot an additional plot of land for establishment staff quarter etc. in addition to the plot already earmarked for Branch Govt. Press near the land proposed for allotment for the proposed Assam Govt. Branch Press or if it possible, you are requested kindly to allot at least 3 (three) Bighas of land for set up of the same within the prime location of the town instead of the proposed site as mentioned above. In this connection, the Govt. in Printing & Stationery Department's Letter No. PS-14/24/2018-P&S/112, dated 07/10/2020 was enclosed with the letter under reference at Sl. No.2.

Yours faithfully,

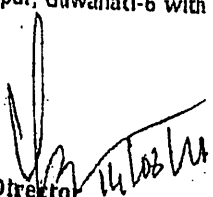
  
Director  
Printing & Stationery, Assam,  
Guwahati-21.

Memo No. DPS/PTG(E)28/2018/46-A

Dated Guwahati, the 14<sup>th</sup> June, 2021

Copy forwarded for information to the -

- 1) P.S. to the Hon'ble Chairman, Departmentally Related Standing Committee on Work Departments, Assam Legislative Assembly for kind appraisal of the matter to the Hon'ble Chairman.
- 2) P.S. to the Commissioner & Secretary to the Govt. of Assam, Revenue and Disaster Management Department, Dispur, Guwahati-6 for kind appraisal of the matter to the Commissioner & Secretary, Revenue and Disaster Management Department.
- 3) P.S. to the Secretary to the Govt. of Assam, Printing & Stationery Department, Dispur, Guwahati-6 for kind appraisal of the matter to the Secretary, Printing & Stationery Department.
- 4) Deputy Secretary to the Govt. of Assam, Printing & Stationery Department, Dispur, Guwahati-6 with reference to the Letter No. PS-14/24/2018-P&S/112, dated 07/10/2020.
- 5) Director, (P.C) Transformation & Development Department, Dispur, Guwahati-6.
- 6) Office Order file.

  
Director  
Printing & Stationery, Assam,  
Guwahati-21.

GOVERNMENT OF ASSAM  
PRINTING & STATIONERY DEPARTMENT  
JANATA BHAWAN, BLOCK-A, 2ND FLOOR  
DISPUR::::::::::GUWAHATI-6.

No. PS-14/24/2018-P&S/ 144

Dated Dispur, the 17th July, 2021

From :- Shri M. Pathak,  
Deputy Secretary to the Govt. of Assam.

To  
The Settlement Officer,  
Cachar & Hailakandi Districts, Silchar

Sub :- Regarding allotment of land for the proposed Assam Govt. Branch Press at  
Silchar for Barak Valley

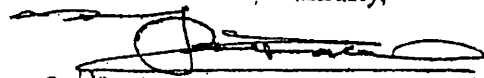
Ref. :- 1) No. PS-14/24/2018-P&S/112 dated 7th October, 2020  
2) No. DPS/PTG(E) 28/2018/45, dated 11th May, 2021.  
3) No. CRS. 10/2020/21 dated 23rd June, 2021

Madam,

With reference to the letters cited above, I am directed to request you to kindly take necessary steps for submission of a proposal of land as indicated in our letter under reference for the proposed Assam Govt Branch Press at Silchar at the earliest.

This has the approval of Secretary, Printing & Stationery Department.

Yours faithfully,

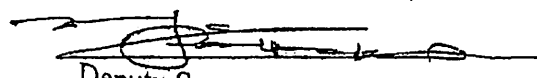
  
Deputy Secy. to the Govt. of Assam  
Printing & Stationery Department  
Dated Dispur, the 17th July, 2021

Memo No. PS- 14/24/2018-P&S/ 144-A

Copy to:

- 1) The Commissioner & Secretary to the Govt of Assam, Revenue & Disaster Management Department, Dispur for kind information.
- 2) The Deputy Commissioner, Cachar, Silchar for kind information.

By order etc.,

  
Deputy Secy. to the Govt. of Assam  
Printing & Stationery Department



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER::: CACHAR::: SILCHAR  
(REVENUE SETTLEMENT BRANCH)

No. CRS. 41/2021/10

Dated Silchar the 19<sup>th</sup> January, 2022

Seen the letter No. DSP/PTG(E)28/2018/26 dated 22/04/2019 and letter No. DSP/PTG(E)28/2018/45 dated 11/05/2021 of the Director, Printing & Stationery, Assam, Guwahati- 21 and letter No. PS-14/24/2018-P&S/144 dated 17/07/2021 of Deputy Secretary to the Govt. of Assam, Printing and Stationery Department, Dispur, Guwahati-6 for allotment of land measuring 03 Bigha for the proposed Assam Govt. Branch Press at Silchar for Barak Valley.

Also seen the letter No. UCS. 17/GK/2008/483 dated 29/11/2021 of the Assistant Settlement Officer, Udharbond Revenue Circle, Udharbond vide which the ASO concerned submitted the proposal for allotment of Govt. Khas land measuring 03 (Three) Bigha pertaining to 3<sup>rd</sup> R.S. Dag No. 18/Part of Mouza- Istampur, Porgonah- Udharbond.

ORDER

In view of the above and urgency of the project, the Assistant Settlement Officer, Udharbond Revenue Circle, Udharbond is asked to hand over the advance possession of the above schedule of land to the Executive Engineer, PWD Building, Udharbond, Lakhipur, Borkhola & Katigorah Territorial Division, Silchar, Cachar in anticipation of the approval of the SDLAC in due course.

Inform all concerned.

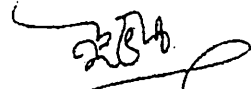
Sd/-  
Keerthi Jalli, IAS  
Deputy Commissioner,  
Cachar, Silchar.

Memo No. CRS. 41/2021/10-A

Dated Silchar the 19<sup>th</sup> January, 2022

Copy to :-

- 1) The Commissioner & Secretary to the Govt. of Assam, Revenue & Disaster Management Department, Dispur, Guwahati-6 for favour of kind information.
- 2) The Director, Printing & Stationery, Assam, Guwahati-21 for favour of kind information and necessary action.
- 3) The Deputy Secretary to the Govt. of Assam, Printing & Stationery Department, Dispur, Guwahati-6 for favour of kind information and necessary action.
- 4) The Settlement Officer, Cachar & Hallakandi Districts, Silchar for Information and necessary action.
- 5) The Additional Deputy Commissioner (Revenue), Cachar, Silchar for Information and necessary action.
- 6) The Assistant Settlement Officer, Udharbond Revenue Circle, Udharbond for information and necessary early action.
- 7) The Circle Officer, Udharbond Revenue Circle, Udharbond for favour of information and necessary action.
- 8) The Executive Engineer, PWD Building, Udharbond, Lakhipur, Borkhola & Katigorah Territorial Division, Silchar, Cachar for favour of Information and necessary action.

  
Deputy Commissioner,  
Cachar, Silchar  
01/01/2022