



सत्यमेव जयते

**DEPARTMENTALLY RELATED STANDING COMMITTEE  
ON  
DEVELOPMENT (H) DEPARTMENTS  
2025-26**

**ASSAM LEGISLATIVE ASSEMBLY  
(FIFTEENTH ASSEMBLY)**

**REPORT ON DEMAND FOR THE GRANT NO. 11  
FOR THE YEAR 2025-26**

**DEPARTMENT :  
PERSONNEL**

**FIRST REPORT**

**Presented to the House on 21<sup>st</sup> March, 2025**

**ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT  
DISPUR : GUWAHATI-781006**

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**COMPOSITION OF THE DEPARTMENTALLY RELATED  
STANDING COMMITTEE ON DEVELOPMENT (H)  
DEPARTMENTS, 2025-26**

**CHAIRMAN : Shri Sanjoy Kishan, -- MLA & Chairman**

**MEMBERS**

1. Shri Promod Borthakur, -- MLA & Member
2. Shri Rama Kanta Dewri, -- MLA & Member
3. Shri Chakradhar Gogoi, -- MLA & Member
4. Shri Diplu Ranjan Sarmah, -- MLA & Member
5. Shri Biswajit Phukan, -- MLA & Member
6. Shri Bharat Chandra Narah, -- MLA & Member
7. Shri Bhaskar Jyoti Baruah, -- MLA & Member
8. Dr. Asif Md. Nazar, -- MLA & Member
9. Shri Najrul Hoque, -- MLA & Member
10. Shri Basanta Das, -- MLA & Member
11. Shri Manoranjan Talukdar, -- MLA & Member
12. Shri Kamalakhya Dey Purkayastha, -- MLA & Member

**SECRETARIAT**

1. Shri Dulal Pegu, Secretary
2. Smti. Deepali Pegu, Deputy Secretary
3. Shri Nibash Chakraborty, Under Secretary
4. Smti Menaka Kutum, Under Secretary
5. Shri Ganiruddin Ahmed, Superintendent
6. Smti. Jahnvi Gogoi, Assistant Language Officer

## **INTRODUCTION**

1. I, the Chairman of the Departmentally Related Standing Committee on Development (H) Departments, Assam Legislative Assembly having been authorized by the Committee to submit the Report on their behalf, present this **First Report on Demand for Grant No. 11 of the Personnel Department for the Financial Year 2025-26, Govt. of Assam.**
2. The present Committee, in pursuance of Rule 260 I (1) of the Rules of Procedure and Conduct of Business in Assam Legislative Assembly has been constituted on 1<sup>st</sup> February, 2025 by the Hon'ble Speaker, Assam Legislative Assembly for a term of one year.
3. The committee has considered the Demand for **Grant No. 11** on the Budget Estimates for the Year **2025-26** in its meeting held on **13<sup>th</sup> March, 2025.**
4. The Committee has considered the Draft Reports on **16<sup>th</sup> March, 2025** and approved it on the same date.
5. The committee express it's thanks to the Officials of the Personnel Department for placing before them the requisite materials and their considered views in connection with the subjects under consideration and also thanks to officials of Finance and Transformation & Development Departments for their kind co-operation.
6. The Committee would also like to place on record their deep sense of appreciation for the invaluable assistance rendered to them by the Officials of Assam Legislative Assembly Secretariat attached to the Committee.

Dispur  
Dated 16<sup>th</sup> March , 2025

**Shri Sanjoy Kishan**  
**Chairman**  
Departmentally Related Standing Committee  
on Development (H) Departments  
Assam Legislative Assembly.

## CHAPTER- I

### Grant No.11

#### PERSONNEL DEPARTMENT

After presentation of the Budget in the House for the Financial Year, 2025-26, the Departmentally Related Standing Committee on Development (H) Departments in its meeting held on 13<sup>th</sup> March, 2025 discussed on Grant No.11 (Personnel Department).

1.1 The Departmentally Related Standing Committee on Development (H) Departments in its meeting held on 13<sup>th</sup> March, 2025 examined the papers and documents received from the concerned department and took evidence of the Departmental representative.

	REVENUE	CAPITAL	TOTAL (Rs. In lakhs)
VOTED	63662.04	1921.83	65583.86
CHARGED	0.00	0.00	0.00

1.2 The detailed Budget Estimates under the Grant No.11 for the Financial year 2025-26 are as below :-

Revenue Account		
Head Of Accounts	Major Head	Budget Estimate 2025-26 (In Lakhs)
1491	Department of Personnel	4090.82

1.3 Budget provision under Grant No.11 is relating to Personnel Department. The amount so allocated is presented before the House and is proposed to be spent in Revenue and Capital Expenditure respectively.

**CHAPTER- II**  
**REPORT**  
**Grant No.11**

**PERSONNEL DEPARTMENT**

**Brief Note in respect of Grant No. 11**

The primary budget provision of the Personnel Department is under Grant No.11. The heads under which this grant is accounted for by the Department are already listed in Annexure A. The funds are allocated to meet the expense towards the following:

- The two Commissions viz. **State Level Recruitment Commission for Class-III Posts & State Level Recruitment Commission for Class-IV Posts** were formed as per section 5 of the **Assam Direct Recruitment Commissions for Analogous Posts in Class-III and Class-IV act, 2021**. The Grant No.11 is used for conducting the recruitment examination by the two commissions and recommend names of successful candidates for appointment of Class-III and Class-IV Posts in various departments of Government of Assam. The budget also includes provision for payment of honorarium to the Officers/officials attached to the Commissions. Till date 11375 no. of Grade-III and 14736 no. Grade-IV candidate have been recommended by the respective Commissions. Further, recruitment process is underway for 7650 nos of Grade-III and 5023 nos Grade-IV Posts.
- The Grant No.11 is also used for payment of Honorarium to the retired Officers empanelled as Inquiry Officer as per Office Memorandum No. **ABP.127/2022/01 dated 07/08/2023**, for conducting inquiry into the Department Proceeding cases in various Administrative Departments. As of now, 9 (Nine) nos of retired officers have been notified as Empanelled Inquiry Officer.
- To maintain the expenses related to the establishment of Assam Administrative & Pension Tribunal which was established under the provisions of the Assam Administrative Act, 1977 for providing speedy and inexpensive justice to employees aggrieved by Government decisions.

The status of budget provision in the current financial year 2024-25 and proposed budget for the FY 2025-26 for Personnel Department under Grant No. 11 is as follows:

<b>Department/ Directorate/Subordinate office</b>	<b>Budget Provision for FY 2024-25 (amount in lakh)</b>	<b>Proposed Budget for FY 2025-26 (amount in lakh)</b>
Personnel Department (payment of Honorarium to Empanelled Inquiry Officer)	Rs.100.00	Rs.100.00
State Level Recruitment Commission for Class-III Posts	Rs. 6200.00	Rs.600.00
State Level Recruitment Commission for Class-IV Posts	Rs.2300.00	Rs.600.00
Assam Administrative & Pension Tribunal	Rs.215.10	Rs.282.61

**Preliminary status paper relating to Grant No. 11 in respect of Personnel  
Department**

Sl. No	Name of Department/ Subordinate office	Head of Account	Remarks/ Description	Type
1	Personnel Department	2052-00-090-6301-000-05-01	Payment for Professional and Special Services	Non-Salary
2	State Level Recruitment Commission for Class-III Posts.	2052-00-090-5249-000-32-99	Grant in Aid General	Non-Salary
3	State Level Recruitment Commission for Class-IV Posts.	2052-00-090-5250-000-32-99	Grant in Aid General	Non-Salary
4	Assam Administrative & Pension Tribunal	2052-00-091-0414-000-01-01	Pay	Salary
		2052-00-091-0414-000-01-62	Helper Allowance	Salary
		2052-00-091-0414-000-02-15	Wage Driver	Salary
		2052-00-091-0414-000-03-01	Travel Expense	Non-Salary
		2052-00-091-0414-000-04-01	Postage Stamp	Non-Salary
		2052-00-091-0414-000-04-02	Telephone Charge	Non-Salary
		2052-00-091-0414-000-04-03	Electricity and Water Charge	Non-Salary
		2052-00-091-0414-000-04-05	Stationeries and Printing of Forms	Non-Salary
		2052-00-091-0414-000-04-07	Liveries	Non-Salary
		2052-00-091-0414-000-04-08	Maintenance of Vehicles	Non-Salary
		2052-00-091-0414-000-04-09	Petrol Oil and Lubricants (POL)	Non-Salary
		2052-00-091-0414-000-04-10	Books and Periodicals	Non-Salary
2052-00-091-0414-000-04-11	Refreshment Expenses	Non-Salary		



		2052-00-091-0414-000-04-13	Hiring of Vehicle	Non-Salary
		2052-00-091-0414-000-04-99	Others	Non-Salary
		2052-00-091-0414-000-05-01	Remuneration for Professional Services	Non-Salary
		2052-00-091-0414-000-05-05	House Keeping	Non-Salary
		2052-00-091-0414-000-26-02	Others charges	Non-Salary
		2052-00-091-0414-000-26-03	Other charges	Non-Salary
		4070-00-800-0414-000-04-06	Furniture	Non-Salary
		4070-00-800-0414-000-16-01	Purchase of Staff vehicle	Non-Salary
		4070-00-800-0414-000-99-02	Purchase of Hardware	Non-Salary

**Performance Budget & Physical targets achieved during the last three year**  
**(Scheme wise detailed information)**

SL No.	Subordinate Office/ Directorate	Financial Year	Name of Scheme	Fund Released	Physical Progress	Achievements/Remarks
1	State Level Recruitment Commission for Class-III Posts.	2022-23	Conduct of the Assam Direct Recruitment examination for Class-III Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.	Rs. 96,49,820/-	Nos of candidates recommended by the Commission = 11375	Work Completed
		2023-24	Conduct of the Assam Direct Recruitment examination for Class-III Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.	Rs. 1,13,79,119/-		
		2024-25	Conduct of the Assam Direct Recruitment examination for Class-III Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.	Rs. 25,12,46,300/-	Recruitment process is under way for 7650 vacant posts	In Progress
2	State Level Recruitment Commission for Class-IV Posts.	2022-23	Conduct of the Assam Direct Recruitment examination for Class-IV Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.	Rs. 56,96,600/-	Nos of candidates recommended by the Commission = 14736	Work Completed
		2023-24	Conduct of the Assam Direct Recruitment examination for Class-IV Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.	Rs. 43,63,704/-		
			Conduct of the Assam Direct Recruitment examination for	Rs. 16,18,86,000/-	Recruitment process is	In Progress

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		2024-25	Class-IV Posts and maintaining expenses related to the establishment of the Commission including payment of Honorarium in respect of Chairman, Members and Officials of the Commission.		under way for 5023 vacant posts	
3	Inquiry Officer Branch	2024-25	Payment of honorarium to the retired officers empanelled as Inquiry Officer as per provision of Office Memorandum No. ABP.127/2022/01 dated 07/08/2023 for conducting departmental proceedings in various administrative departments.	Nil	Proposals for release of fund as received from the concerned Administrative Departments are being processed in finassam	In Progress

**ANNEXURE-A**

**ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT  
NOTIFICATION**

No. LADRSC.(H)1/2025/1,

Dated Dispur, the 1<sup>st</sup> February, 2025.

In pursuance of the Rule 260-I of the Rules of Procedure and Conduct of Business in Assam Legislative Assembly, the Hon'ble Speaker, Assam Legislative Assembly has been pleased to nominate the following Members to constitute the Departmentally Related Standing Committee on Development (H) Departments.

- |                                      |    |                |
|--------------------------------------|----|----------------|
| 1. Shri Sanjoy Kishan,               | -- | MLA & Chairman |
| 2. Shri Promod Borthakur,            | -- | MLA & Member   |
| 3. Shri Rama Kanta Dewri,            | -- | MLA & Member   |
| 4. Shri Chakradhar Gogoi,            | -- | MLA & Member   |
| 5. Shri Diplu Ranjan Sarmah,         | -- | MLA & Member   |
| 6. Shri Biswajit Phukan,             | -- | MLA & Member   |
| 7. Shri Bharat Chandra Narah,        | -- | MLA & Member   |
| 8. Shri Bhaskar Jyoti Baruah,        | -- | MLA & Member   |
| 9. Dr. Asif Md. Nazar,               | -- | MLA & Member   |
| 10. Shri Najrul Hoque,               | -- | MLA & Member   |
| 11. Shri Basanta Das,                | -- | MLA & Member   |
| 12. Shri Manoranjan Talukdar,        | -- | MLA & Member   |
| 13. Shri Kamalakhya Dey Purkayastha, | -- | MLA & Member   |

And in pursuance of Sub-Rule (3) of the Rule 260-I (1) of the Rules of Procedure and Conduct of Business in Assam Legislative Assembly the Hon'ble Speaker, Assam Legislative Assembly has been pleased to appoint Shri Sanjoy Kishan, MLA & Member of the Committee as the Chairman of the Departmentally Related Standing Committee on Development (H) Departments.

The term of office of the Members of the Committee shall not exceed 1 (one) year from the date of constitution.

**Sd/- D. Pegu**  
**Secretary,**  
**Assam Legislative Assembly.**

Memo No.LADRSC.(H)1/2025/2-14,

Dated Dispur, the 1<sup>st</sup> February, 2025.

1. Shri Sanjoy Kishan, Hon'ble Chairman, Departmentally Related Standing Committee on Development (H) Departments for favour of his kind information.
2. All Members of Departmentally Related Standing Committee on Development (H) Departments for kind information.
3. The Director, Assam Government Press, Bamunimaidan, Guwahati-21 for favour of publication of the above notification in the next issue of the Assam Gazette in Part-I. Five spare copies of the same may please be supplied to this Secretariat for records.
4. The Principal Accountant General, Assam, Majdamgaon, Beltola, Guwahati-29
5. The Secretary to the Speaker, Assam Legislative Assembly for placing the same before the Hon'ble Speaker for favour of his kind information.
6. The O.S.D to Hon'ble Deputy Speaker, Assam Legislative Assembly for placing the same before the Hon'ble Deputy Speaker for favour of his kind information.
7. The Private Secretary to Leader of the Opposition, Assam Legislative Assembly for placing the same before the Leader of the Opposition for favour of his kind information.
8. The Private Secretary to Secretary, Assam Legislative Assembly for favour of his kind information.
9. The Senior Financial Adviser, In-Charge Accounts Branch, Assam Legislative Assembly for information.
10. The Chief Reporter Cum-Editor of Debate & Ex-officio Joint Secretary, Assam Legislative Assembly for information & necessary action.
11. The Officer In-Charge, Website Branch, Assam Legislative Assembly, Dispur for information.
12. The OSD (Joint Secretary) In-Charge Nazarat Branch, Assam Legislative Assembly for information.
13. All Officers In-Charge of different Legislature Committees, Assam Legislative Assembly for information.

**Deputy Secretary**  
**Assam Legislative Assembly**  
**Dispur, Guwahati-06.**

## **OBSERVATIONS AND RECOMMENDATIONS**

### **Grant No. 11**

During the course of discussion with the officials of Personnel Department the Committee observed and made the following recommendations:-

1. The committee observes during the course of discussion that the State Level Recruitment Commission has recommended a total Nos. of 14,736 candidates for class-IV posts for the year 2022-23 and 2023-24 and also with an ongoing process for 5,023 vacant posts for the year 2024-2025.

The Committee suggested to the Department that the successful candidates be appointed to the Class-IV posts within their respective districts as 1<sup>st</sup> preference, if possible. The committee emphasized the importance of avoiding the recruitment of overqualified candidates, as such individuals tend to leave their positions after a short period, leading to fall of vacancies and disruption in the work force.

The committee, therefore, recommended that a more careful consideration for qualifications be made to ensure long term retention and efficiency in the recruitment process

2. The Committee noted that though the Department has been paying Honorarium amounting to Rs. 1,00,000/- (One lakh) only lumpsum to the two numbers of retired Officers empanelled as Inquiry Officer for conducting Departmental Proceeding cases in various Administrative Departments but the number of officers are not sufficient.

Therefore, the department has requested to increase the fund to an amount of Rs. 2.4 Crore so that another 9 (Nine) numbers of retired Officers whose name have been notified as Empanelled Inquiry Officer may be newly engaged.

After thorough discussion the committee recommends the department to make such process at the earliest.

**The Action taken Report on the recommendation may be submitted to the Committee within 90 days from the date of presentation of the report in the August House.**